

# RCCF STEERING GROUP

Minutes of the meeting held on Wed 6<sup>th</sup> May 2009 held in The Memorial Hall, Long Lawford at 5.30pm.

**Present:** Ian Southcott (IS), David Hudson (DH), Ian Grace (IG), Diane Pask (DP), Roy Sandison (RS), Tom Mahoney (TM) and Claire Watson (CW).

It was agreed that CW would take the notes on the meeting.

**IS** started by reminding the group that at the Stakeholder Meeting on 10<sup>th</sup> March it had been decided by all that this Steering Group would be formed to oversee the formation of a new manner of public engagement between Cemex, The Environment Agency (EA) and Rugby Borough Council (RBC). This group had been selected by the Environment Council (EC). Both Cemex and the EA had agreed that there would be no more funding for the EC (RBC had already agreed that there would be no more funding from the council) and after a general discussion it was agreed that we had all been somewhat disappointed by the slowness of the EC but it was decided that some sort of external facilitation would be beneficial to the outcomes of this group.

**DH** informed the group that he had already been in consultation with Rob Angel who was willing to act as an independent facilitator, be able to advise us and also act as secretariat for the group and to the Stakeholder Group as and when required.

**DH** then outlined a few ideas on how this group could progress:

- Facilitation – all agreed that this was needed
- Secretariat role for the Steering Group (organising meetings, minutes, venues etc) – all agreed that this was required and would be better organised by the independent facilitator.
- Formation of a Chairperson – this was agreed could be the domain of the facilitator but it was decided that a point of contact was required.
- The remit of the group – setting the plan but getting other stakeholders to deliver it which would involve:
  - i) Structure / formation of a new 'Forum' type community group
  - ii) Content of this new community group
  - iii) Monitoring / evaluation of this new community group

\*It was unanimously agreed that the 'new engagement process' is to be used and not be seen as a 'replacement' – this would be necessary for community stability.

## The following actions were agreed:

- DH would speak to Rob Angel and agree that more advice would be needed than facilitation.
- Rob Angel would then convene the next meeting – availability dates to be given to DH
- Advertising the outcomes of this meeting – send to everyone who had attended the Stakeholder event.
- Liaison person for Stakeholders to contact for more information – DP agreed to undertake this role.
- Prioritisation – what is the main purpose of the group
  - a) Liaison
  - b) Not lobbying
  - c) Accountability
  - d) Effectiveness
  - e) Which community groups should be encouraged to become involved
  - f) Representation of groups
  - g) Transparency and reporting back
  - h) Conduit for communication

It was decided that DH would:

- Issue a press release on behalf of Cemex/ EA/ RBC
- Send the release to all Stakeholders

The meeting closed at 6.30pm.