



Rugby Cement Stakeholder Engagement: Steering Group

Monday 7th September 2009

draft AGENDA

OBJECTIVES

To finalise:

- Ways of working for the process

To Agree

- A process plan for the next 12 months

11.15am **Arrivals, & refreshments**

11.30am **Updates**

- Key (& brief) updates to share
- Actions from last meeting

Process Planning (3 months in detail + 12 months in outline)

- Discuss draft
- Agree / agree changes

Finalise

- Ways of Working

Review of Progress

How will you know when progress has been made?

Next Steps

- Actions & Timetable
- Next Meeting(s)
- Feedback on the meeting

4.30pm **Finish**